



DO YOU NEED HELP BECAUSE OF A DISABILITY?

Is it hard for you to apply for benefits?

Is it hard for you to keep getting your benefits?

The Department may be able to help. Under a law called the Americans with Disabilities Act (ADA), the Department can give you extra help called accommodations. ADA accommodations can make working with the Department easier.

Who can get an accommodation? What accommodations are available?

If you have a **physical** or **mental** condition that makes it hard for you to do certain things, you may be eligible for an ADA accommodation.

Examples: If you have a physical condition that makes getting to the office hard, we could go to your home or schedule a telephone appointment.

If you have a learning disability that makes it hard for you to understand Department notices, your case manager can explain them to you.

If it is hard for you to understand Department forms, your case manager can also help you fill out Department forms.

If you have trouble remembering things, we can make sure you get reminders.

There are many types of accommodations available.

How do you get an accommodation? **JUST ASK!**

If you think you need extra help, tell your case manager. Your case manager can help you. Your case manager will work with you and the office ADA Accommodation Team to figure out the best way to help.

ADA Accommodation Team members:

If you do not get the help you think you need, you can ask the Central Office Accommodation Team to review your request. After this review, you may also appeal to the Division of Hearings.

FREE LEARNING DISABILITY SCREENINGS!

Do You Have Trouble Reading, Writing, Remembering or Understanding Things? Does this make it hard for you in school or at the workplace? If so, you may want one of the Department's free learning disability screenings for people applying for or receiving TAFDC.

Screening is the first step to getting you help. If it looks like you have a possible learning disability, we will pay for a full review. This review, also called an assessment, will include recommendations for services and supports that can help you reach your work and learning goals. **Ask for a free screening today!**

Believing you can.

www.mass.gov/dta

